



Georgia Department of Agriculture

19 Martin Luther King Jr. Drive, SW • Atlanta, Georgia 30334-4201

Gary W. Black
Commissioner

June 17, 2013

Important Information Regarding Your Georgia Department of Agriculture (GDA) Issued License, Certification, and/or Registration

This letter is to inform you of some changes at the Georgia Department of Agriculture regarding your GDA issued license, certification, or registration. On May 1, 2013, GDA consolidated the issuing of licenses into a single Division to better serve our customers.

You are receiving this letter because according to our database, you have a license, registration, or certification issued by the Georgia Department of Agriculture and will be up for renewal soon. We ask you to please be patient while we implement this new process. Some renewal letters will be late getting to you. Be assured that in this situation there will be no penalty for late renewals, deadlines will be extended. Tonnage reports will also be delayed with an extended deadline. Your next renewal letter will have a different look to it. There will be an invoice with a payment coupon for you to detach and mail if you choose not to renew online. The Department plans to absorb all convenience fees for online renewals. It will cost you less now to renew online than other payment options.

GDA is required by O.C.G.A. § 50-36-1 to verify citizenship for public benefits issued. Public benefits are defined in the law as certifications, licenses, registrations, etc. Beginning July 1, 2013, all new and renewal licenses, certifications, and registrations are required to complete a notarized affidavit and provide one form of acceptable documentation. GDA will utilize the Federal Systematic Alien Verification for Entitlements (SAVE) programs operated by the United States Department of Homeland Security. More information will be sent to you with your renewal invoices.

We, at the Georgia Department of Agriculture, take our responsibilities to you very seriously and are committed to providing superior agricultural products, service and leadership.

If you have any questions or need assistance, please contact the Customer Service Center at 404-586-1411 or toll free 855-4-AG-LICENSE (855-424-5423). You can also send an email to gdalicensing@agr.georgia.gov.

Our **mission**, in the Georgia Department of Agriculture Licensing Division, is to provide exceptional customer service using available technology to issue and renew licenses, certifications & registrations expeditiously.

Our **vision**, in Licensing Division, is to provide a transparent and efficient methodology enabling our customers to easily engage the Georgia Department of Agriculture by fulfilling our customer's business needs.

Sincerely,

Gary W. Black,
Commissioner